

Allowable Costs for IDEA Coordinated Early Intervening Services (CEIS)

All of the allowable budget items in the following list **MUST** be used for the delivery of coordinated, early intervening services (CEIS) for students in kindergarten (including four-year-old kindergarten) through grade 12 who are not currently identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

CEIS set-aside funds may be used for:

- Professional development for teachers and other school staff to enable them to deliver scientifically based academic instruction and behavioral interventions, including scientifically-based literacy instruction, and, if appropriate, instruction on the use of adaptive and instructional software;
- Providing educational and behavioral evaluations, services and supports, including scientifically-based literacy instruction.

Any LEA that uses up to 15% of IDEA Part B funds for coordinated early intervening services must annually report to the state education agency on:

- The number of students who receive CEIS, and
- The number of students who received early intervening services, who subsequently receive special education and related services within two years after receiving CEIS.

CEIS set-aside funds may be used to supplement but not supplant services aligned with and activities funded by and carried out under any federally funded project (most notably the Elementary and Secondary Education Act (ESEA) which includes Title I services). There is no “supplement not supplant” requirement for state or local funds [34 CFR 208 (a)]. CEIS set-aside funds may be used to develop and support a multi-tiered system of prevention and intervention options, but may not be used to support the implementation of core (universal) activities designed to provide high quality instruction to all students in a grade, school or district.

The chart beginning on page 2 identifies budget items that may be funded with CEIS set-aside funds under the IDEA Part B entitlement grants.

Allowable Costs for IDEA Coordinated Early Intervening Services (CEIS)

Symbol Key:



Always allowed























Allowed, special requirements or additional information required


















Never allowed

Allowed	Not Allowed	Budget Item / Activity
		AFTER SCHOOL / SUMMER PROGRAMMING: CEIS funds may be used to provide academic and behavioral interventions after school and during the summer. CEIS funds may not be used for after school or summer school programming open to all students. CEIS is intended for students determined to need additional academic and behavioral supports to succeed in general education but who have not been identified as students with disabilities.
		ALTERNATIVE EDUCATION: CEIS funds may not be used for alternative or at-risk programming that <i>replaces</i> universal/core programming. CEIS funds may be used only in programming that provides interventions in <i>addition</i> to universal/core programming.
		AT-RISK PROGRAMMING: CEIS funds may not be used for alternative or at-risk programming that <i>replaces</i> universal/core programming. CEIS funds may be used only in programming that provides interventions in <i>addition</i> to universal/core programming.
		BUS, VAN or OTHER STUDENT TRANSPORTATION COSTS: Not allowed.
		COACHES: A district may hire or contract with individuals or organizations for mentoring / coaching services to help carry out activities funded by CEIS. A mentor or coach, unless appropriately licensed, may not provide instruction to students. Mentors and coaches may support, reinforce, or follow-up on instruction provided by and under the supervision of an appropriately licensed general education teacher. See also "Supervision" in the Information section.
		COMPUTER NETWORK COSTS: Not allowed.
		COMPUTING DEVICES: CEIS funds may be used to purchase computers, laptops, touch screen devices, etc., if the devices will be used primarily for the delivery of academic or behavioral interventions in an established multi-level system of supports. The LEA must track these devices and ensure that their usage aligns with the LEA's activities as reported in the CEIS narrative.
		CORE CURRICULUM: Universal/core activities are designed to provide high quality instruction to all students in a grade, school, or LEA. These activities may not be funded with CEIS dollars. CEIS funds may be used to fund supplemental academic and behavioral interventions for students determined to need additional academic and behavioral supports to succeed in general education.
		ELECTRONIC DEVICES: CEIS funds may be used to purchase DVD players, camcorders, computing devices, etc. if the devices will be used primarily for the delivery of academic or behavioral interventions in an established multi-level system of supports. The LEA must track these devices and ensure that their usage aligns with the LEA's activities as reported in the CEIS narrative.

Allowed	Not Allowed	Budget Item / Activity
		FURNITURE: Desks, tables, chairs, file cabinets, and other furniture not allowed.
		EVALUATIONS FOR SPECIAL EDUCATION ELIGIBILITY DETERMINATIONS: Evaluations, including outside evaluations, for determining eligibility for special education services are not considered part of the delivery of academic or behavioral interventions and thus may not be funded with CEIS set-aside. Costs of special education referrals and evaluations are eligible costs under IDEA flow-through.
		EXTENDED CONTRACTS / EXTENDED HOURS: CEIS set-aside funds may be used to pay for extended contracts or extended hours for staff directly involved with the coordination, supervision, or delivery of academic or behavioral interventions and progress monitoring.
		GENERAL EDUCATION TEACHER SALARIES: Under CEIS funding, general education teachers may provide academic interventions, behavioral interventions, assessments and receive / deliver professional development. Any staff charged to a federal grant must be appropriately licensed in the area in which they are providing academic instruction.
		GUIDANCE COUNSELOR SALARIES – SCHOOL BASED: Examples of activities that may be funded with CEIS include a school guidance counselor’s efforts to implement behavioral interventions, progress monitoring, other CEIS evaluations, and related professional development. School guidance counselors may not deliver reading or math instruction under CEIS funding unless they also hold the appropriate license to deliver reading or math instruction. See also “Act 221” in the Information section.
		INCENTIVES for STUDENTS: Nominal items of low value may be purchased with CEIS funds to be used as part of the coordinated delivery of academic or behavioral interventions. The items should be educational in nature. The amount charged to the CEIS set-aside grant must be reasonable and prudent. The following are not allowed incentives: cash, cash cards, gift cards, computing devices (such as iPads, Nooks, Kindles, etc.)
		INSTRUCTIONAL MATERIALS: Instructional materials purchased with CEIS funds must be exclusively used for delivering academic or behavioral interventions to students who, through a universal screening process, have been determined to be struggling. CEIS funds <u>may not</u> be used to purchase materials used in the core instructional program intended for all students
		IT STAFF SALARIES: Although IT staff costs may be linked to specific CEIS activities, the reasonable ability of the LEA to determine actual eligible salary and benefit costs is low. The risk of unsupported costs charged to the CEIS set-aside outweighs the benefit of charging IT salaries to the grant.
		MENTORS: A district may hire or contract with individuals or organizations for mentoring / coaching services to help carry out activities funded by CEIS. A mentor or coach, unless appropriately licensed, may not provide instruction to students. Mentors and coaches may support, reinforce, or follow-up on instruction provided by and under the supervision of an appropriately licensed general education teacher. See also “Supervision” in the Information section.
		NURSE SALARIES – SCHOOL BASED: Examples of activities that may be funded with CEIS include a school nurse’s efforts to implement behavioral interventions, progress monitoring, other CEIS evaluations, and related professional development. School nurses may not deliver reading or math instruction under CEIS funding if they do not hold the appropriate license to deliver reading or math instruction. See also “Act 221” in the Information section.

Allowed	Not Allowed	Budget Item / Activity
		OCCUPATIONAL OR PHYSICAL THERAPIST SALARIES: OT and PT are related services and may be provided only to students with disabilities in accordance with an IEP, 504 or service plan.
		OFFICE EQUIPMENT: Not allowed.
		<p>PARAPROFESSIONAL SALARIES: The paraprofessional must serve as a general education paraprofessional and may:</p> <ul style="list-style-type: none"> • Participate in professional development to enable the paraprofessional to support the delivery of scientifically based academic and behavioral interventions, and, if appropriate, the use of adaptive and instructional software. • Support, reinforce or follow-up on the provision of educational and behavioral services provided by and under the supervision of an appropriately licensed general education teacher. See also “Supervision” in the Information section.
		PHYSICAL OR OCCUPATIONAL THERAPIST SALARIES: OT and PT are related services provided to students with disabilities in accordance with an IEP or service plan. CEIS may only be used to serve students who are not identified as students with disabilities.
		PROFESSIONAL DEVELOPMENT SERVICES: A district may purchase professional development services provided it is “for teachers and other school staff to enable such personnel to deliver scientifically based academic and behavioral interventions, including scientifically based literacy instruction, and, where appropriate, instruction on the use of adaptive and instructional software; and providing educational and behavioral evaluations, services, and supports, including scientifically based literacy instruction.”
		PROGRESS MONITORING ACTIVITIES / SOFTWARE: CEIS funds may be used for progress monitoring of supplemental interventions provided to those students without disabilities determined to need additional academic and behavioral supports to succeed in general education. CEIS funds may not be used for universal screening or assessment administered to all students in a grade, school, or LEA.
		PSYCHOLOGIST SALARIES – SCHOOL BASED: Examples of activities that may be funded with CEIS include a school psychologist’s efforts to implement behavioral interventions, progress monitoring, other CEIS evaluations, and related professional development. School psychologists may not deliver reading or math instruction under CEIS funding unless they also hold the appropriate license to deliver reading or math instruction. See also “Act 221” in the Information section.
		PUPIL SERVICES STAFF SALARIES: Pupil services staff include school psychologists, school social workers, school guidance counselors, and school nurses. Under CEIS funding, pupil services staff may not provide services or instruction outside the parameters of her or his license. See also “Act 221” in the Information section.
		REMODELING / RENOVATION: Remodeling or renovation does not meet the criteria for the utilization of CEIS set-aside funds.
		RENT or OCCUPANCY COSTS: Rent or occupancy costs do not meet the criteria for the utilization of CEIS set-aside funds.

Allowed	Not Allowed	Budget Item / Activity
		RtI COORDINATOR SALARY: CEIS funds may be used for salaries and fringe benefits, or portion thereof, of staff that directly coordinate or supervise the delivery and monitoring of academic or behavioral interventions. RtI Coordinator costs must align with the LEA's activities as reported in the CEIS narrative. CEIS funds may not be used to fund coordination of services intended to benefit all students or only students with disabilities.
		SOCIAL WORKERS SALARIES – SCHOOL BASED: Examples of activities that may be funded with CEIS include a school social worker's efforts to implement progress monitoring, other CEIS evaluations, behavioral interventions, and related professional development. School social workers may not deliver reading or math instruction under CEIS funding if they do not hold the appropriate license to deliver reading or math instruction. See also "Act 221" in the Information section.
		SOFTWARE (Instructional Media): Software purchased with CEIS funds must be exclusively used in the delivery of academic or behavioral intervening services, which includes instruction and progress monitoring. CEIS funds <u>may not</u> be used to purchase software used in the core instructional program intended for all students. Please see http://sped.dpi.wi.gov/sites/default/files/imce/sped/pdf/idea-software-allocation.pdf for additional information on allocating costs of software used by different program areas.
		SPECIAL EDUCATION TEACHER SALARIES: No. Special education staff may not be funded with CEIS dollars. Special education teachers are licensed to provide services to students with disabilities in accordance with each student's individual education programs (IEPs) and therefore may not provide interventions to students who have not been found eligible under IDEA. CEIS are intended for students who have not been identified as students with disabilities under IDEA but who are determined to need additional academic and behavioral supports to succeed in general education. Teachers who hold both special education and general education licenses may provide CEIS to students determined to need support if their job assignment is prorated. (see General Education Teacher Salaries)
		SUBSTITUTE TEACHER SALARIES: Districts may budget for general education substitute teachers to help carry out activities funded by CEIS (see General Education Teacher Salaries; Special Education Teacher Salaries; Teacher Salaries – General Education; Teacher Salaries – Special Education).
		SUMMER / AFTER SCHOOL PROGRAMMING: CEIS funds may be used to provide academic and behavioral interventions after school and during the summer. CEIS funds may not be used for after school or summer school programming open to all students. CEIS is intended for students determined to need additional academic and behavioral supports to succeed in general education but who have not been identified as students with disabilities.
		TEACHER SALARIES – GENERAL EDUCATION: Under CEIS funding, general education teachers may provide academic interventions, behavioral interventions, assessments and professional development.
		TEACHER SALARIES – SPECIAL EDUCATION: No special education teacher salaries may be funded with CEIS dollars. Teachers who hold both special education and general education licenses may provide CEIS if their job assignment is prorated. (see General Education Teacher Salaries)
		TEACHER SALARIES – SUBSTITUTES: Districts may budget for general education substitute teachers to help carry out activities funded by CEIS (see General Education Teacher Salaries; Special Education Teacher Salaries; Teacher Salaries – General Education; Teacher Salaries – Special Education).

Allowed	Not Allowed	Budget Item / Activity
		TECHNOLOGY STAFF: Although technology staff costs may be linked to specific CEIS activities, the reasonable ability of the LEA to determine actual eligible salary and benefit costs is low. The risk of unsupported costs charged to the CEIS set-aside outweighs the benefit of charging IT salaries to the grant.
		TRANSPORTATION – STUDENT: Student transportation does not meet the criteria for the utilization of CEIS set-aside funds..
		TRAVEL (STAFF): Travel costs must be generated as a result of implementing activities funded by CEIS, such as professional development.
		<p>TUTORS: A district may hire or contract with individuals or organizations for tutoring services to carry out CEIS activities. Tutors may:</p> <ul style="list-style-type: none"> • Participate in or provide professional development to enable teachers and other school staff to deliver scientifically based academic and behavioral interventions, and, if appropriate, the use of adaptive and instructional software. • Support, reinforce or follow-up on the provision of educational and behavioral services provided by and under the supervision of an appropriately licensed general education teacher. See also “Supervision” in the Information section.
		<p>UNIVERSAL SCREENING COSTS: CEIS funds may be used to provide services only to students in need of additional academic or behavioral support who have not been identified as eligible for special education. CEIS funds may not be used for activities intended to provide high quality instruction to an entire class or school.</p> <p>Universal screening is part of the core instructional program provided to all students and not principally intended to address the needs of students without disabilities who require additional academic and behavioral support to succeed in a general education environment.</p>
		SCREENING - SPECIAL EDUCATION CHILD FIND: A district may not use CEIS funds for activities aimed at identifying, locating, or evaluating students with disabilities including screening for pre-school, hearing, or vision disabilities. Child Find costs may be charged to the flow-through or preschool portion of the IDEA grant.

Information

ACT 221: Wisconsin Act 221 does not preclude a district from claiming the percentage of salary/fringe that exceeds state aid reimbursement guidelines from other funding sources such as federal grants.

SUPERVISION: Supervision means regular, continuing interaction between the appropriately licensed staff member (supervisor) and the individual carrying out CEIS activities. There must be sufficient contact between the supervisor and the individual carrying out CEIS activities, and between the supervisor and the student to monitor the services provided.
